



# QUASAR

## Hockey Club



Scottish Charity No: SC045384

### CONSTITUTION

#### 1. NAME

- 1.1. The club shall be known as "**QUASAR HOCKEY CLUB**". (Hereafter referred to as the "Club")

#### 2. PURPOSE

- 2.1. The purpose of the Club shall be to encourage public participation in the sport of hockey at any level and to provide educational opportunities through umpiring and coaching courses by:
- Operating under the guidelines of the Scottish Hockey Union.
  - Providing regular practice and training sessions run by qualified coaches.
  - Taking part in competitive matches.
  - Encouraging participation at all levels of hockey.
  - Providing coaching and umpiring opportunities for members.
  - Ensuring a duty of care to all members of the club.
  - Providing social activities for all members of the club.
  - Ensuring that all present and future members receive fair and equal treatment.

#### 3. MEMBERSHIP

- 3.1. Membership is open to all and no application for membership will be refused on other than reasonable grounds.
- 3.1.1. Membership shall consist of the following categories:
- Youth – U18 Boys and Girls
  - Senior – Men and Ladies
- 3.1.2. Membership is via a 2/4-week induction period, after this period those who wish to join will be accepted if it appears reasonable to do so.
- 3.1.3. Annual membership and subscription fees shall be agreed at each Annual General Meeting.
- 3.1.4. All members joining the Club shall be deemed to accept the terms of this Constitution and any bye-laws from time to time adopted by the Club.

#### 4. AFFILIATION

- 4.1. The club shall affiliate to North District annually. Annual membership of the Scottish Hockey Union Ltd will be confirmed. All players will be registered annually in the appropriate manner.



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### 5. MANAGEMENT

- 5.1. A committee will conduct the affairs of the Club and shall consist of the office bearers of the Club and the Club Captains.
- 5.2. The office bearers will be elected at the Annual General Meeting and will consist of:
  - Organiser
  - Lead Coach
  - Treasurer
  - Secretary
  - Fixture Secretary
  - Social Member
  - Fundraising Member
  - Junior Coordinator
  - Child Protection Officer
- 5.3. The Committee shall have the power to co-opt any member to form any sub-committee as necessary to ensure the smooth running of the club. Likewise to co-opt any person to fill a vacancy on the Committee or sub-committees until the succeeding Annual General Meeting and to invite any person to attend any meeting of the Committee, or of any sub-committee, in an advisory capacity, without power to vote, to assist the Committee or sub-committees.
- 5.4. The Organiser and Secretary shall act as ex-officio Trustees for the Club, with eligibility to vote on the member's behalf at the Annual General Meeting of the Scottish Hockey Union.
- 5.5. The quorum for Committee Meetings shall be five members and for any sub-committee shall be three members.

### 6. ANNUAL GENERAL MEETING

- 6.1. The club will hold an Annual General Meeting (AGM) no later than the 30<sup>th</sup> of June to:
  - Approve the minutes of the previous AGM.
  - Receive reports from Club officials.
  - Approve the Annual Accounts.
  - Elect the Office Bearers.
  - Consider changes to the Constitution.
  - Deal with any other relevant business.
- 6.2. At least 14 days notice and the Agenda shall be given to all voting members of any General meeting.



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- 6.3. With the exception of changes to the Constitution, decisions put to a vote shall be resolved by a simple majority of members present at General Meetings. The Organiser of the Club shall hold a deliberative as well as a casting vote.
- 6.4. The quorum at the AGM shall be 20% of members eligible to vote.
- 6.5. Any change to the Constitution shall require a two thirds' majority of those present and eligible to vote and voting at a General Meeting. A proposal must be submitted in writing to the Secretary who shall then circulate the proposal to all members and allow seven days for submission of any amendments before calling a meeting in accordance with rule 6.2 above. All proposals for changes to the Constitution shall be signed by two members eligible to vote at a General Meeting.

### **7. EXTRAORDINARY GENERAL MEETING**

- 7.1. An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary supported by at least seven members of the club. The committee shall also have the power to call an EGM by decision of a simple majority of its members. An EGM will be governed by the rules of an AGM.

### **8. FINANCE AND ACCOUNTS**

- 8.1. The financial year shall run from the 1<sup>st</sup> of May to 30<sup>th</sup> of April each year.
- 8.2. The Treasurer shall be responsible for the preparation of the Annual Accounts of the Club.
- 8.3. The Organiser shall be responsible for ensuring that the Annual Accounts/Statement will be available at the Annual General Meeting.
- 8.4. Bank Account(s) shall be kept in the name of the Club with 2 approved signatories, one being the Treasurer.

### **9. BYE - LAWS**

- 9.1. The Committee shall have the power to publish and enforce such Bye-laws as the Committee feels necessary to govern the activities of the Club.

### **10. DISSOLUTION**

- 10.1. In the event of the dissolution none of the club's assets may be distributed or otherwise applied (on being wound up or at any other time) except to further its charitable purposes. To that end, any assets of the Club after the discharge of its whole liabilities will be paid over by the existing Treasurer to an appropriate charitable organisation to be used only for the purpose of encouraging public participation in the sport of hockey at any level.



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### 11. DRESS CODE AND CONDUCT

11.1. The club dress code shall be:

- Men – Current playing shirt/ white shorts/white socks (red socks – away).
- Ladies – Current playing shirt/ white skirts/white socks (red socks – away).
- All teams – shin guards.
- Club jacket, possession of a club jacket is not mandatory.

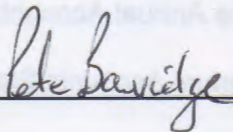
11.2. A Conduct Sub-committee shall deal with any incident of either on or off field misconduct reported to the Committee. Complaints must be made in writing to the Secretary within 3 days of an incident. The Sub-committee will convene within 2 days of receiving a written complaint.

11.2.1. The Sub-committee to consist of the following minimum personnel:

- Organiser
- Club Coach
- Non-associated third party

### 12. DECLARATION

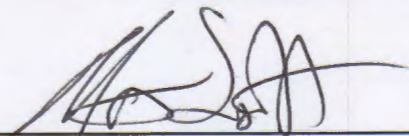
12.1. Quasar Hockey Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of its members.

Signed: 

Date: 28 June 2017

Name: Pete Bavidge

Position: Head Coach/Organiser

Signed: 

Date: 28 June 2017

Name: Marty Latham-Scott

Position: Secretary